



Please note:

By-Law 2012-15 being a by-law to regulate and provide for the collection and disposal of waste and recyclable materials within its jurisdiction, otherwise known as the Waste Management By-Law has been amended.

The following amendments apply:

1. By-Law 2013-01 (attached) relates to Construction and Demolition Waste and Bulky Items.
2. By-Law 2015-17 (attached) relates to updated Hours of Operation.
3. By-Law 2018-27 (attached) repealed By-Law 2015-17 in relation to Hours of Operation.
4. By-Law 2020-55 (attached) relates to methods of payment (digital payment options).
5. Disposal Fees, Schedule "E", is now updated annually through the Comprehensive Fees and Charges By-Law.

Corporation of the Township of

Algonquin Highlands

By-Law 2012-15

This by-law has been amended by By-law 2013-01 (C&D waste and bulky items), 2015-17 (Dorset hours), 2018-27 (Canada Day holiday-repeals 2015-17), 2020-55 (digital payment) and fees are updated annually through the Comprehensive Fees and Charges Bylaw

BEING A BY-LAW TO REGULATE AND PROVIDE FOR THE COLLECTION AND DISPOSAL OF WASTE AND RECYCLABLE MATERIALS WITHIN ITS JURISDICTION

WHEREAS sections 11(1), 11(2)(7) and 11(3)(3) of the *Municipal Act, 2001*, S.O. 2001, Chap. 25 authorizes Council to pass by-laws for the establishment of a waste disposal system and prohibit the disposal of waste material in any defined area throughout the Municipality;

WHEREAS the Township of Algonquin Highlands was operating waste management services and facilities within its geographic jurisdiction on December 31, 2002, such that the continuation of such services is authorized by Section 460 of the *Municipal Act, 2001*, S.O. 2001, Chap. 25;

WHEREAS it is in the interest of society as a whole and of the Township, and its ratepayers in particular that the amount of waste material generated by private citizens and businesses be reduced; that wherever possible such materials be re-used or recycled; that the environment be protected from contamination from hazardous substances; and that the lifetime of existing and future municipal landfill sites be extended;

NOW THEREFORE the Council of the Township of Algonquin Highlands hereby enacts as follows:

1.0 TITLE

- 1.1 This By-Law shall be known and may be cited as the "Township of Algonquin Highlands Waste Management By-Law".

2.0 APPLICATION

- 2.1 Except as expressly set out herein, this by-law shall apply to the whole area of the geographic Township of Algonquin Highlands in the County of Haliburton.

3.0 DEFINITIONS

- 3.1 In this by-law:

- a) **"Bulk Garbage"** means non-recyclable waste greater than 1 cubic yard.
- b) **"Bulk Garbage Compacted"** means non- recyclable waste compacted by mechanical means greater than 1 cubic yard.
- c) **"Council"** means the elected Council of the Corporation of the Township of Algonquin Highlands;
- d) **"Enforcement Officer"** means a Police Officer or a Municipal By-law Enforcement Officer appointed for the Township to enforce the provisions of the Township of Algonquin Highlands By-laws, or a person specially appointed by Council to enforce only specific provisions of this By-law;

- e) **"Municipal Landfill"** means the real property owned by the Township of Algonquin Highlands and operated as designated waste disposal sites, such sites being as set out hereafter:

<u>Landfill Site</u>	<u>Location</u>	<u>Township</u>
Maple Lake	Part Lot 20, Concession 5	Stanhope
Hawk Lake	Part Lot 18, Concessions 8& 9	Stanhope
Pine Springs	Part Lots 1 & 2 Concession 12	Hindon
Dorset	Part Lot 5 Concession 13	Sherborne
Oxtongue	Lots 23 & 24 Concession A	McClintock

- f) **"Municipal Recycling Centre"** means that portion of each of the Municipal Landfill sites which are designated for the disposal of Recyclable Materials;
- g) **"Operating Authority"** means the Council of the Township of Algonquin Highlands;
- h) **"Owner"** means any registered owner, occupant, resident, lessee or tenant of residential dwelling and includes any person managing any residential building or receiving the rents in respect thereto on behalf of the owner, and any person who is in care and control of a property;
- i) **"Person"** means a natural person and/or corporation, and includes:
 - i) every general partner in a firm, partnership or joint venture;
 - ii) the employer of any person who is acting under the direction of the said employer; and
 - iii) the parent or guardian of any person under the age of eighteen (18) years who resides in the parent's or guardian's household acting under the direction of the said parent or guardian;
- j) **"Prohibited Waste"** means anything, which is not permitted to be disposed of at the Municipal Landfill and Municipal Recycling Centre, and includes each and every of the substances and materials listed in Schedule "C" attached hereto, and in addition thereto, any substance or material which the Operating Authority or its Employees' Contractors or Designated Volunteers have refused to accept for disposal or recycling when it has been inspected by them at the Municipal Landfill and Recycling Centre;
- k) **"Public Property"** means any property owned by the Township, or by Her Majesty the Queen in right of either Canada or Ontario, and includes both the traveled and untraveled portions of any and all highways, as defined In the *Highway Traffic Act*, R.S.O. 1990, Chap. H.8, as amended, which are located in the Township;
- l) **"Recyclable Materials"** mean any substance listed in Schedule "B" attached hereto, and in addition thereto, any substance or material which in the opinion of the Operating Authority or its employees, upon inspection of such substance or material, is capable of being sorted or bundled in the manner prescribed in the Rules and Regulations which are attached hereto as Schedule "A";
- m) **"Refuse" or "Garbage"** means, but is not limited to:
 - i) any liquid, substance or material which was purchased, otherwise acquired, made, constructed or combined for use on any land or in any residence or business enterprise;

- ii) any byproduct or excess liquid, substance or material produced as a result of the creation of anything mentioned in this subsection;
 - iii) any natural plant materials or substance, whether cultivated or not, which has been removed from the place where it originally grew;
 - iv) new brick or used building or construction materials except brick, stone or concrete when used as fill material with the permission of the owner of land where they are deposited;
 - v) the carcass of any dead animal or any part thereof;
 - vi) animal or vegetable or other waste resulting from the handling, preparation, cooking and consumption of food or drink;
 - vii) human urine or fecal material or the former contents of any septic tank or holding tank;
 - viii) animal fecal material except when used as manure;
 - ix) paper, glass, plastic;
 - x) Prohibited Waste;
 - xi) Recyclable Materials; and
 - xii) anything used or once used to package any item or thing mentioned above which the owner of such liquid, substance or material or the owner or occupant of the land on which such liquid, substance or material was previously located no longer wants;
- n) **"Rules and Regulations"** means the rules and regulations for the use and operation of the Municipal Recycling Centre as set out in Schedule "A", attached hereto;
 - o) **"User Identification Card"** means a card issued to a resident or ratepayer of the Township of Algonquin Highlands authorizing them to use the Municipal Landfill and Municipal Recycling Centre for the purposes of and subject to the Rules and Regulations, and other requirements as are set out in this By-Law;
 - p) **"Clear Garbage Bag"** means a plastic bag used to store and carry garbage to its final destination that is transparent and colourless or sufficiently void of colour that the contents within the bag are visible to the Operating Authority or its Employees or Contractors.

4.0 MUNICIPAL LANDFILL AND MUNICIPAL RECYCLING CENTRE

- 4.1 The Township shall establish and operate Municipal Landfill sites and Municipal Recycling Centres on designated properties owned by the Township.
- 4.2 The Municipal Landfill and Municipal Recycling Centre shall be the operated by Council, who shall constitute the Operating Authority.
- 4.3 The use the Municipal Landfill and Municipal Recycling Centre for the disposal of refuse is a privilege, and not a right which will be extended to

all residents and ratepayers in the Township. Only those residents and ratepayers in the Township who have been issued and are in possession of a valid User Identification Card pursuant to Section 7.0 of this By-Law, used in accordance with the provisions of this By-Law and the Schedules attached hereto, are entitled to use the Municipal Landfill and Municipal Recycling Centre.

5.0 RULES AND REGULATIONS

- 5.1 To govern the manner in which the Municipal Landfill and Municipal Recycling Centre is used, the Operating Authority has established Rules and Regulations, which are attached hereto as Schedule "A".
- 5.2 The aim of such rules and regulations shall be consistent with the broad purposes expressed in this By-law. Public discussions and comment on changes to the Rules and Regulations shall be encouraged with the aim of improving their practical effectiveness; encouraging voluntary compliance; and avoiding unnecessary hardship to individual users.
- 5.3 The Operating Authority shall propose amendments to the Rules and Regulations for the operation of the Municipal Landfill and Municipal Recycling Centre initially adopted as Schedule "A" to this By-Law from time to time, and upon their adoption by By-Law as amendments to Schedule "A" of this By-Law shall thereafter be binding upon all users of the Municipal Landfill and Municipal Recycling Centre.
- 5.4 The Operating Authority may appoint such Employees or Contractors to enforce the Rules and Regulations at the Municipal Landfill and Municipal Recycling Centre as it deems necessary, and such Employees or Contractors, shall be deemed Enforcement Officers for the purposes of enforcing the provisions of this By-Law.
- 5.5 Copies of the Current Rules and Regulations as well as copies of Schedules "B" and "C" to this By-Law defining Recyclable Materials and Prohibited Waste, respectively, shall always be available for distribution at the Township Office.
- 5.6 The hours of operation of the respective Municipal Landfill and Municipal Recycling Centre shall be set by the Operating Authority, and are as set out in Schedule "D" attached hereto.

6.0 FEES

- 6.1 The fees for waste disposal at the Municipal Landfill and Municipal Recycling Centre in the Township of Algonquin Highlands shall be set by the Operating Authority, and are as set out in Schedule "E" attached hereto.
- 6.2 The Operating Authority shall propose amendments to the fees for waste disposal at the Municipal Landfill and Municipal Recycling Centre initially adopted as Schedule "E" to this By-Law from time to time, and upon their adoption by By-Law as amendments to Schedule "E" of this By-Law shall thereafter be binding upon all users of the Municipal Landfill and Municipal Recycling Centre.
- 6.3 The fees and charges imposed by this by-law can be paid by cash, cheque or on account, if a customer charge account has been authorized by the Township, pursuant to Schedule "I" attached hereto.

- 6.4 The fees and charges imposed by this by-law are due and payable:
- (a) At the time of the transaction for which the fee or charge is imposed; or
 - (b) If the Person has a valid customer charge account with the Township of Algonquin Highlands, upon the due date specified in any invoice issued by the Township of Algonquin Highlands to any person or party in connection with a fee or charge imposed by this by-law.
- 6.5 A charge of \$35.00 shall be applied for cheques not honoured by the bank, i.e. NSF.
- 6.6 The Treasurer may add fees and charges imposed by this by-law to the tax roll of any property in the Township of Algonquin Highlands for which all the owners are responsible for paying the fees and charges, and collect them in the same manner as municipal taxes.

7.0 USER IDENTIFICATION CARDS

- 7.1 The Operating Authority shall issue User Identification Cards, up to a maximum of two (2) to every assessed owner of land within the Township at intervals to be established by resolution of Council.
- 7.2 The User Identification Card may only be used by the person to whom it was issued or an employee, spouse or member of the household of such person acting with the knowledge or consent of such person.
- 7.3 The person to whom the User Identification Card was issued may be held responsible for misuse of said User Identification Card, its use by an unauthorized person, or any violation of the Rules and Regulations by any person using his/her User Identification Card.
- 7.4 The Operating Authority may suspend, terminate or restrict the privilege of using the Municipal Landfill and Municipal Recycling Centre and cancel the User Identification Card of any person who misuses or allows the misuse of said User Identification Card or violates any of the Rules and Regulations, **PROVIDED THAT** such suspension, restriction or termination is in accordance with the procedure set out below:

8.0 SUSPENSION AND REGULATION OF USER IDENTIFICATION CARDS

- 8.1 The Operating Authority may temporarily suspend the privileges of a UIC holder if, upon investigation of a person tendering refuse for disposal at the Municipal Landfill and Municipal Recycling Centre or inspection of the said refuse, it is reasonably believed that a User Identification Card is being used by an unauthorized person or the Rules and Regulations are being violated and the person refuses to correct the violation when requested to do so.
- 8.2 If the Operating Authority forms the opinion that the holder of a User Identification Card has:
- a) allowed unauthorized persons to use his/her User Identification Card;
 - b) seriously and deliberately violated the Rules and Regulations;
 - c) established a pattern of violating the Rules and Regulations; or
 - d) permitted someone using his/her User Identification Card to do any of the above,

then the Operating Authority may restrict or terminate the privilege of such person to use the Municipal Landfill and Municipal Recycling Centre and revoke his/her User Identification Card.

8.3 Every decision of the Operating Authority to terminate or restrict the right of someone to whom a User Identification Card which was previously issued shall be set down in writing and delivered or mailed to the person at this address shown on the Assessment Roll for the Township or his/her last known address. Such written notice shall contain the following:

- a) a brief description of the alleged violation including the approximate date of such violation;
- b) the date on which the termination or the restrictions come into effect;
- c) where applicable, the details of the restrictions imposed; and
- d) the fact that this decision of the Operating Authority may be appealed in person or in writing.

8.4 If the Operating Authority forms the opinion mentioned in Sub-Section 8.2 above and elects to restrict rather than terminate the privileges of a holder of a User Identification Card, or on appeal of a termination the Council so decides, any or all of the following conditions or restrictions may be imposed:

- a) that refuse be brought to the Municipal Landfill and Municipal Recycling Centre at specified times on specified days;
- b) that the person submit to a detailed inspection of refuse tendered; and
- c) that the person pay a special fee, in addition to any other fee normally imposed, equal to a genuine pre-estimate of the actual cost of any detailed inspections or sorting by employees of the refuse.

9.0 MANDATORY RECYCLING

9.1 No Person shall dispose of Recyclable Materials as listed in Schedule "B" attached hereto except by tendering them at the Municipal Recycling Centre or designated site properly sorted and bundled as required by the Rules and Regulations.

10.0 PROHIBITIONS

10.1 No Person shall dump or dispose of any refuse on Public Land save and except at designated Municipal Landfills or Municipal Recycling Centres;

10.2 No Person shall dump or dispose of any refuse on any private land within the Township unless the land is described in a license to operate a waste disposal site issued by the Ministry of the Environment and Energy which was in existence on the date this bylaw comes into force, provided that this subparagraph shall not prohibit the temporary storage of refuse pending other disposal or the composting of organic material all of which refuse or organic material originated on the parcel of land where it is stored;

10.3 No Person shall store or compost refuse in a manner which permits the escape of noxious or unpleasant odours onto the property of any other

person, but this subparagraph does not apply to a farmer's manure pile or the spreading of manure on fields or gardens;

10.4 No Person shall dispose of Refuse at the Municipal Landfill or Municipal Recycling Centre unless that Person is:

- a) the holder of a User Identification Card, or is an employee, agent or member of the household of a person who holds a User Identification Card and who is acting with the knowledge and consent of such User Identification Card holder;
- b) in possession of a valid Contractor Authorization Permit, signed by the property owner indicating that the waste originated from that owner's property, as set out in Schedule "H", attached hereto; or
- c) the holder of a valid Township of Algonquin Highlands Cottage Kit Landfill Pass.

10.5 No Person shall carry or transport refuse which originated outside the Township into the Township for dumping or disposal in the Township except under a contract approved by the Council. Persons disposing of construction or demolition waste may be required to present proof that the waste originated from within the Township, to the Municipal Landfill and Municipal Recycling Centre attendant at the time of disposal. Such proof may be a valid building permit or demolition permit issued by the Township, or Contractor Authorization Permit signed by the Contractor and property owner indicating that the waste originated from that owner's property.

10.6 No Person shall dispose of Refuse at the Municipal Landfill unless the refuse is contained within a Clear Garbage Bag or suitable open container so that all waste is visible and can be easily identified by the Operating Authority, its Employees or its Contractors;

10.7 No Person shall deposit or dispose of refuse at or near the gates of the Municipal Landfill or Municipal Recycling Centre when such Municipal Landfill or Municipal Recycling Centre is closed;

10.8 No Person shall dispose of Prohibited Waste as listed in Schedule "C" attached hereto at the Municipal Landfill or Municipal Recycling Centre;

10.9 No Person shall dispose of refuse at a Municipal Landfill or Municipal Recycling Centre outside of the geographic area as set out in Schedule "F", attached hereto;

10.10 No Person shall, while attending at a Municipal Landfill or Municipal Recycling Centre, attempt to conceal or disguise Recyclable Materials or Prohibited Waste in such a way as to make them appear to be items, substances or materials which are not Recyclable Materials or Prohibited Waste; and

10.11 No person shall refuse to produce a valid User Identification Card upon request by the Operating Authority or its employees.

11.0 ENFORCEMENT AND PENALTY

11.1 This By-law shall be enforced by the Enforcement Officers as defined herein. For the purposes of enforcing the provisions of this By-law, Enforcement Officers may inspect garbage placed on public property.

11.2 Any person who:

- a) contravenes the provisions of this By-law; or

- b) permits any other person to contravene the provisions of this By-Law on real property of which he/she is the owner or occupant, or being the employer, parent or guardian of another person, directs said employee or a person under the age of eighteen (18) years who resides in his household to act in contravention of the provisions of this By-Law,

is guilty of an offense and is punishable upon conviction pursuant to the provisions of the *Provincial Offences Act*, R.S.O. 1990, Chap. P.33, as amended.

- 11.3 Where the Enforcement Officer elects to proceed by way of a Certificate of Offence, as defined in the *Provincial Offences Act*, R.S.O. 1990, Chap. P.33, as amended, any person convicted of an offence under section 10.2 is liable to payment of a fine, as set out in Schedule "G" attached to this By-Law, as provided for in the *Provincial Offences Act*.
- 11.4 In addition to prosecution under this By-law, the Operating Authority may prosecute violators of this By-Law for trespassing or exercise any other statutory or common law rights.
- 11.5 Any person who is convicted of an offence under Section 10.2, and if the Township repairs or restores any of the facilities or other property that were damaged as a result of the offence, shall owe the cost to the Township of the repair or as a debt due to the Township by the person convicted of the offence and the debt may be recovered in a court of competent jurisdiction.

12.0 DEFINITIONS AND INTERPRETATIONS

- 12.1 For the purposes of this By-law, the definitions and interpretations given in this By-law shall govern. In this By-law, 'shall' is mandatory; words in the singular include the plural; words in the plural include the singular; words used in the masculine gender include the feminine.

13.0 SCHEDULES

- 13.1 The following Schedules attached hereto shall form a part of this By-Law:

Schedule 'A' Rules and Regulations
Schedule 'B' Recyclable Materials
Schedule 'C' Prohibited Waste
Schedule 'D' Hours of Operation
Schedule 'E' Fees
Schedule 'F' Geographical Restrictions
Schedule 'G' Set Fines
Schedule 'H' Contractor Authorization Permit
Schedule 'I' Customer Charge Accounts

14.0 HEADINGS NOT PART OF BY-LAW

- 14.1 The headings in the body of this By-law form no part of the By-law but are inserted for convenience of reference only.

15.0 TERMS SEVERABLE

- 15.1 The terms and provisions of this By-Law shall be severable and should any term or provision be found by a court of competent jurisdiction to be legally unenforceable, inoperative or invalid, the remainder of this By-Law shall continue to be in full force and effect.

16.0 BY-LAWS AMENDED

16.1 By-Law 2010-10 is hereby repealed.

17.0 EFFECTIVE DATE

17.1 This by-law shall come into force and effect on the date of passing.

READ a First, Second and Third time and finally passed this 15th day of March, 2012.

Signed by: **Reeve Carol Moffat**

Signed by: **Clerk Dawn Newhook**

Schedule "A"
to By-law 2012-15

Township of Algonquin Highlands

RULES AND REGULATIONS

- (1) Users will separate, sort and place each type of garbage or other refuse in particular areas as directed by Municipal Landfill and Municipal Recycling Centre attendants or signs. The categories are as follows:
 - a. recyclable materials as listed on Schedule "B", each of which is a separate category;
 - b. legally burnable items;
 - c. building debris;
 - d. household garbage and refuse;
 - e. shingles.
- (2) No user will set fire to any material.
- (3) No one shall remove material from the Municipal Landfill or Municipal Recycling Centre except with the knowledge and consent of the Municipal Landfill or Municipal Recycling Centre attendant.
- (4) The payment of any fees associated with this By-Law, as are set out in Schedule "E" attached hereto, should be made at the Municipal Office, during regular office hours, if prearranged, or paid to the Municipal Landfill and Municipal Recycling Centre attendant on site.

Schedule "B"
to By-law 2012-15

Township of Algonquin Highlands

RECYCLABLE MATERIALS

Category I

Newspapers & Flyers
Magazines/Catalogues
Soft Cover Books/Telephone Books
Mixed Paper
Brown Paper & Bags
Boxboard
Polycoat Milk & Juice Cartons
Tetra Pak Cartons
Corrugated Cardboard

Category II

Glass Bottles & Jars
Metal Beverage & Food Cans
P.E.T. Bottles
Rigid Plastic
Mixed Plastic
Aluminum Trays & Foil
Polystyrene/Styrofoam
Plastic Film

Category III

Scrap Metal & White Goods

Category IV

E-Waste

Category V

Tires

Category VI

Propane Tanks & Cylinders

Category VII

Household Batteries (single use
& rechargeable)

Category VIII

Fluorescent Light Tubes & Bulbs

Category IX

Empty Automotive Fluid Containers

Schedule "C"
to By-law No. 2012-15

Township of Algonquin Highlands

PROHIBITED WASTE

(1) The following substances and items constitute Prohibited Waste at **ALL** Municipal Landfill sites and Municipal Recycling Centres:

- Condemned or dead animals or their carcasses
- Hazardous Waste
- Human Pathological waste
- Liquid Industrial Waste
- Animal or human excrement or urine
- Explosives or highly flammable materials, substances or chemicals;
- Motor vehicles or parts of motor vehicles
- Waste oil or other petroleum products
- Refrigerators and freezers with doors attached
- Oil tanks unless empty, dry and cut in half

(2) In addition to the foregoing items, the following substances and items constitute Prohibited Waste for the purposes of the Municipal Landfill and Municipal Recycling Centre specified:

Maple

- Batteries - Automotive
- Stumps

Oxtongue

- Brush and Leaves
- Batteries - Automotive
- Stumps

Hawk Lake

- Tires
- Appliances with or without CFC's
- Furniture, Mattresses, Sofas etc.
- Construction/Demolition Waste
- Shingles
- Brush
- Propane Tanks
- Batteries - Automotive
- Boats
- Stumps
- Metal

Dorset

- Tires
- Brush and Leaves
- Batteries - Automotive
- Stumps

Pine Springs

- Tires
- Appliances with or without CFC's
- Furniture, Mattresses, Sofas etc.
- Propane Tanks
- Batteries - Automotive
- Boats
- Stumps
- Metal

Schedule "D"
to By-law 2012-15

***This schedule has
been amended by
By-law 2018-27**

Township of Algonquin Highlands - HOURS OF OPERATION

LANDFILL SITES (SUMMER HOURS) – May 1 to October 15

	MAPLE LAKE	HAWK LAKE	PINE SPRINGS	DORSET	OXTONGUE LAKE
SUN	10 a.m. to 7 p.m.	10 a.m. to 7 p.m.	10 a.m. to 7 p.m.	10 a.m. to 7 p.m.	10 a.m. to 7 p.m.
MON	1 p.m. to 7 p.m.	8 a.m. to 1 p.m.	Closed (except holiday)	8 a.m. to 1 p.m.	8 a.m. to 1 p.m.
TUE	Closed	8 a.m. to 1 p.m.	Closed	1 p.m. to 7 p.m.	Closed
WED	8 a.m. to 1 p.m.	Closed	1 p.m. to 7 p.m.	Closed	1 p.m. to 7 p.m.
THU	Closed	1 p.m. to 7 p.m.	Closed	12 p.m. to 5 p.m.*	Closed
FRI	1 p.m. to 7 p.m.	Closed	Closed	12 p.m. to 5 p.m.*	8 a.m. to 1 p.m.
SAT	8 a.m. to 5 p.m.	8 a.m. to 5 p.m.	8 a.m. to 5 p.m.	8 a.m. to 5 p.m.	8 a.m. to 5 p.m.

HOLIDAY MONDAY HOURS: the same as Sunday.

LANDFILL SITES (WINTER HOURS) – October 16 to April 30

	MAPLE LAKE	HAWK LAKE	PINE SPRINGS	DORSET	OXTONGUE LAKE
SUN	10 a.m. to 3 p.m.	10 a.m. to 3 p.m.	10 a.m. to 3 p.m.	10 a.m. to 3 p.m.	10 a.m. to 3 p.m.
MON	10 a.m. to 2 p.m.	10 a.m. to 2 p.m.	Closed (except holiday)	10 a.m. to 2 p.m.	Closed (except holiday)
TUE	Closed	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.	Closed
WED	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.
THU	Closed	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.	Closed
FRI	10 a.m. to 2 p.m.	Closed	Closed	Closed	Closed
SAT	10 a.m. to 2 p.m.	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.	Closed

HOLIDAY MONDAY HOURS: the same as Sunday.

Holiday Monday includes: Family Day, Victoria Day, Ontario Civic Holiday, Labour Day, Thanksgiving Day, and the following public holidays only if they fall on a Monday: New Years Day (January 1), Canada Day (July 1), Boxing Day (December 26).

All sites are closed on Christmas Day.

Note: Easter Monday is **NOT** a public holiday. Regular Monday hours apply.

Disposal Fees are set annually
via the Comprehensive Fees
and Charges By-Law

Schedule “E”
to By-law 2012

Township of Algonquin Highlands

DISPOSAL FEES

Waste Type	Fee	Where Accepted
Household Garbage equal to or less than 1 cubic yard	N/C	Maple Lake, Hawk Lake, Pine Springs, Dorset, Oxtongue
Bulk Garbage	\$20/cu. yard	Maple Lake, Hawk Lake, Pine Springs, Dorset, Oxtongue
Blue Box Recyclables	N/C	Maple Lake, Hawk Lake, Pine Springs, Dorset, Oxtongue
Scrap Metal (unless otherwise specified)	N/C	Maple Lake, Dorset, Oxtongue
Tire –off-rim and clean	N/C	Maple Lake, Oxtongue
Tire – on rim or contaminated/soiled	\$5/tire	Maple Lake, Oxtongue
CFC Appliance (e.g. refrigerator, freezer, air conditioner, etc.)	\$10/unit – tagged \$40/unit – untagged	Maple Lake, Dorset, Oxtongue
Appliance except CFC (e.g. stove, washer, dryer)	\$10/unit	Maple Lake, Dorset, Oxtongue
Furniture, Mattress, Box Spring	\$10/unit	Maple Lake, Dorset, Oxtongue
Construction/Demolition Waste – Chippable	\$20/cu. yard	Maple Lake, Pine Springs, Dorset, Oxtongue
Construction/Demolition Waste – Non-Chippable	\$40/cu. yard	Maple Lake, Pine Springs, Dorset, Oxtongue
Shingles	\$10/cu. yard	Maple Lake, Pine Springs, Dorset, Oxtongue
Contaminated Soil	\$40/cu. yard	Maple Lake, Hawk Lake, Pine Springs, Dorset, Oxtongue
Brush, Clean Lumber	\$10/cu. yard	Maple Lake, Pine Springs
Propane Tank/Cylinder	N/C	Maple Lake, Dorset, Oxtongue
Household Batteries – single use, rechargeable	N/C	Maple Lake, Hawk Lake, Pine Springs, Dorset, Oxtongue
Battery – Automotive/Marine	Not Accepted	
Fluorescent Light Tubes, Bulbs	N/C	Maple Lake, Dorset, Oxtongue
Empty Automotive Fluid Containers	N/C	Maple Lake, Hawk Lake, Pine Springs, Dorset, Oxtongue
E-Waste	N/C	Maple Lake, Dorset, Oxtongue
Hazardous Waste, Paint	Not Accepted	
Boat – motor and gas tank removed, stripped of all metal	\$2/foot	Maple Lake, Dorset, Oxtongue
Boat – motor and gas tank removed, Not stripped of all metal	\$4/foot	Maple Lake, Dorset, Oxtongue

N/C= No Charge

Bulk Garbage: Non recyclable waste greater than 1 cubic yard.

Schedule “F”
to By-law 2012-15

Township of Algonquin Highlands

GEOGRAPHIC RESTRICTIONS

Residents of the Township of Algonquin Highlands are restricted to using the Municipal Landfill and Municipal Recycling Centre located in the geographic township where the property in respect of which their User Identification Card was issued is situated, as is outlined below:

Geographic Township	Municipal Landfill and Recycling Centre
Stanhope	<ul style="list-style-type: none">• Maple Lake• Hawk Lake• Pine Springs
Sherborne, McClintock, Livingstone, Lawrence & Nightingale	<ul style="list-style-type: none">• Pine Springs• Dorset• Oxtongue Lake

Schedule “G”
to By-law 2012-15

Township of Algonquin Highlands

Set Fine Schedule

THE CORPORATION OF THE TOWNSHIP OF ALGONQUIN HIGHLANDS

PART I Provincial Offences Act

By-law 2012-15 Township of Algonquin Highlands Waste Management By-Law

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Offence creating provision or Defining Offence	COLUMN 3 Set Fine
1.	Improper disposal of Recyclable Materials	Section 9.1	\$200.00
2.	Dump or dispose of refuse on Public Property other than Municipal Landfill or Municipal Recycling Centre	Section 10.1	\$300.00
3.	Dump or dispose of refuse on private land	Section 10.2	\$300.00
4.	Store or compost refuse permitting escape of odours onto the property of another person	Section 10.3	\$200.00
5.	Unauthorized disposal of refuse at Municipal Landfill or Municipal Recycling Center	Section 10.4	\$300.00
6.	Transport of refuse originating outside the Township into the Township for disposal;	Section 10.5	\$300.00
7.	Dump or dispose of refuse at Municipal Landfill or Municipal Recycling Centre in unapproved bag or container	Section 10.6	\$200.00
8.	Dump or dispose refuse at or near gates of Municipal Landfill or Municipal Recycling Center when closed	Section 10.7	\$300.00
9.	Dump or dispose Prohibited Waste at Municipal Landfill or Municipal Recycling Center	Section 10.8	\$300.00
10.	Dump or dispose refuse at Municipal Landfill or Municipal Recycling Center outside of specified geographic area	Section 10.9	\$200.00
11.	Concealment of Recyclable Materials or Prohibited Waste brought to Municipal Landfill or Municipal Recycling Center	Section 10.10	\$200.00
12.	Refuse to produce valid User Identification Card upon request	Section 10.11	\$200.00

Note: The penalty provision for the offences indicated above is Section 11 of By-law 2012-15, a certified copy of which has been filed.

Schedule "H"
To By-Law 2012-15

Township of Algonquin Highlands

CONTRACTOR AUTHORIZATION PERMIT



Township of Algonquin Highlands

Contractor Authorization Permit

**PLEASE inform the landfill site attendant upon entering
that you have this PERMIT.**

*Only waste from within the Township of Algonquin Highlands is permitted to enter a
Township of Algonquin Highlands Municipal Landfill.*

Refer to the Waste Management Bylaw for Sites that accept Construction/Demolition waste.

Please Print

Name of Property Owner: _____
Mailing Address: _____
Email: _____ Tel: _____



Origin of Waste:

9-1-1 Address or Lot & Concession of Property : _____

Signature of Property Owner

Date

CONTRACTOR INFORMATION:

Business Name: _____
Address: _____
Tel: _____
Name of Contractor (please print) _____ Signature of Contractor _____

USE OF THIS PERMIT

- Please present this permit to the landfill attendant upon entering the site.
- Permit may be used for Construction/Demolition material and bulky waste.
- Permit **must be filled in** with complete contact information and address "Of Origin" of waste.
- You may be required to show proof of identification, demolition permit, or building permit.
- All tipping fees apply.
- Permits are available at the Municipal Offices, Township website, or Township landfill site.
- Any false information submitted may result in penalty, pursuant to the Township of Algonquin Highlands Waste Management Bylaw.

INTERNAL USE ONLY:

Landfill Site Attendant's Initials:

Admin Staff's Initials:



Contractor Authorization Permit

Site:

- ☐ Maple Lake
- ☐ Pine Springs
- ☐ Oxtongue
- ☐ Dorset

INFORM THE SITE ATTENDANT UPON ENTERING THAT YOU CARRY THIS PERMIT.

Only waste from within the Township of Algonquin Highlands is permitted to enter a Township of Algonquin Highlands Municipal Waste Disposal Site.

Refer to the Waste Management Bylaw for Sites that accept Construction/Demolition and Bulky waste.

Please Print.

Name of Property Owner: _____

Mailing Address: _____

Phone: _____

Email: _____

Origin of Waste:

9-1-1 Address or Lot & Concession of Property : _____

Signature of Property Owner

Date

CONTRACTOR INFORMATION:

Business Name: _____

Address: _____
_____ Phone: _____

Name of Contractor (please print)

Signature of Contractor

USE OF THIS PERMIT:

- Please present this permit to the landfill attendant upon entering the site.
- Permit may be used for Construction/Demolition material and bulky waste.
- Permit must be filled in with complete contact information and address for 'Origin of Waste'.
- You may be required to show proof of identification, demolition permit, or building permit.
- All tipping fees apply.
- Permits are available at: Township Offices, Township Website, or Township Waste Disposal Sites.
- False information submitted may result in penalty, pursuant to the Township of Algonquin Highlands Waste Management Bylaw.

INTERNAL USE ONLY:

Landfill Site Attendant's Initials:

Receipt #

Admin Staff's Initials:

Schedule "I"
to By-law 2012-15
Township of Algonquin Highlands

CUSTOMER CHARGE ACCOUNTS

1. Any person wishing to establish a customer charge account with the Township of Algonquin Highlands must complete the Township's Application for Credit for use of Municipal Landfill and Municipal Recycling Centres ("**Application for Credit**").
2. The Chief Administrative Officer may approve the Application for Credit on behalf of the Township of Algonquin Highlands and establish a commercial charge account for a Person.
3. If the Township of Algonquin Highlands approves a Person's Application for Credit and establishes a commercial charge account, then:
 - a. the person may leave the Municipal Landfill before paying the applicable tipping fees; and
 - b. the Township of Algonquin Highlands will generate invoices for tipping fees on a monthly basis.
4. Payment is due within thirty (30) days of the invoice date.
5. All claims against disputed items must be made within thirty (30) days of the invoice date.
6. Where a Person fails or refuses to pay an invoice for tipping fees within thirty (30) days, then the Treasurer may rescind their customer charge account and the person must:
 - a. Pay interest on the tipping fee at a rate of 1.25% per month (15% per year) on all amounts overdue.
7. For accounts overdue by sixty (60) days:
 - a. The Township will suspend access to its Municipal Landfill and Municipal Recycling Centres;
 - b. Access will only be permitted upon full payment of amounts owed including current charges and interest; and
 - c. Such accounts may also be filed for collection. Any costs incurred, including but not limited to, collection fees, legal fees and court costs, will be borne by the applicant.
8. Accounts that have been suspended twice in a 24 month period will automatically be deemed a "**cash customer**" and re-application for credit status will be considered after a 24 month waiting period.



Township of Algonquin Highlands
1123 North Shore Rd., Algonquin Highlands, ON K0M 1J1
Tel. (705) 489-2379 Fax. (705) 489-3491

MUNICIPAL LANDFILL SITE USAGE CREDIT APPLICATION – COMMERCIAL ONLY

Name of Business: _____

Mailing Address: _____

Business Phone: _____ Other Phone: _____

Fax: _____

Anticipated trips per month: _____

Type of Business: ☐ Sole Proprietorship ☐ Partnership ☐ Corporation

If Sole Proprietorship, please provide the following:

Owner's Name: _____

Property Address: _____

I/we hereby apply for credit for the purpose of depositing refuse in the Township of Algonquin Highlands Municipal Landfill sites. I/we agree and authorize the Township of Algonquin Highlands to obtain any credit information required for the purpose of credit approval. The terms of credit are listed below:

- Invoices are issued monthly.
- Payment is due within thirty (30) days of the invoice date.
- All claims against disputed items must be made within thirty (30) days of the invoice date.
- Interest of 1.25% per month (15% per year) will apply on all amounts owing past due date.
- Where a person fails or refuses to pay an invoice within thirty (30) days, the Township of Algonquin Highlands may rescind the customer charge account.
- For accounts overdue by 60 days,
 - The Township will suspend access to its Municipal Landfill and Municipal Recycling Centres;
 - Access will only be permitted upon full payment of amounts owed including current charges and interest; and
 - Such accounts may also be filed for collection. Any costs incurred, including but not limited to, collection fees, legal fees and court costs, will be borne by the applicant.
- Accounts that have been suspended twice in a 24 month period will automatically be deemed a "cash customer" and re-application for credit status will be considered after a 24 month waiting period.
- A charge of \$35.00 shall be applied for cheques not honoured by the bank, i.e. NSF.

I/we have read and understand all of the terms of this credit application, as set out above.

Date

Signature

Print Name

Personal information on this form is collect by the Township of Algonquin Highlands under the authority of The Municipal Act, 2001, c.25, as amended any by-laws passed pursuant to it, and for the purpose of administering this credit application and for no other purpose. Applicants are advised that information collected in this form may be required to be disclosed under the Municipal Freedom of Information and Protection of Privacy Act. Questions should be directed to the Clerk at 1123 North Shore Rd., Algonquin Highlands, ON K0M 1J1.



TOWNSHIP OF ALGONQUIN HIGHLANDS
1123 North Shore Rd., Algonquin Highlands, ON K0M 1J1
Tel. (705) 489-2379 Fax. (705) 489-3491

MUNICIPAL LANDFILL SITE USAGE CREDIT APPLICATION – COMMERCIAL ONLY

Name of Business: _____

Mailing Address: _____

Business Phone: _____ Other Phone: _____

Fax: _____ E-mail address: _____

Anticipated trips **per month**: _____

Type of Business: ☐ Sole Proprietorship ☐ Partnership ☐ Corporation

If Sole Proprietorship, please provide the following:

Owner's Name: _____

Property Address: _____

I/we hereby apply for credit for the purpose of depositing refuse in the Township of Algonquin Highlands Municipal Landfill sites. I/we agree and authorize the Township of Algonquin Highlands to obtain any credit information required for the purpose of credit approval. The terms of credit are listed below:

- Invoices are issued monthly.
- Payment is due within thirty (30) days of the invoice date.
- All claims against disputed items must be made within thirty (30) days of the invoice date.
- Interest of 1.25% per month will apply on all amounts owing past due date.
- Where a person fails or refuses to pay an invoice within thirty (30) days, the Township of Algonquin Highlands may rescind the customer charge account.
- For accounts overdue by 60 days,
 - The Township will suspend access to its Municipal Landfill and Municipal Recycling Centres;
 - Access will only be permitted upon full payment of amounts owed including current charges and interest; and
 - Such accounts may also be filed for collection. Any costs incurred, including but not limited to, collection fees, legal fees and court costs, will be borne by the applicant.
- Accounts that have been suspended twice in a 24 month period will automatically be deemed a "cash customer" and re-application for credit status will be considered after a 24 month waiting period.
- A \$50.00 charge will apply to all NSF or other cheques not honoured by the bank.

I/we have read and understand all of the terms of this credit application, as set out above.

Date

Signature

Print Name

Personal information on this form is collect by the Township of Algonquin Highlands under the authority of The Municipal Act, 2001, c.25, as amended and any by-laws passed pursuant to it, and for the purpose of administering this credit application and for no other purpose. Applicants are advised that information collected in this form may be required to be disclosed under the Municipal Freedom of Information and Protection of Privacy Act. Questions should be directed to the Clerk at 1123 North Shore Rd., Algonquin Highlands, ON K0M 1J1.

For Office Use Only: ☐ Approved ☐ Not Approved

Date

Signature

Corporation of the Township of

Algonquin Highlands

By-Law 2013-1

BEING A BY-LAW TO AMEND BY-LAW 2012-15 BEING A BY-LAW TO REGULATE
AND PROVIDE FOR THE COLLECTION AND DISPOSAL OF WASTE AND
RECYCLABLE MATERIALS.

WHEREAS sections 11(1), 11(2)(7) and 11(3)(3) of the *Municipal Act, 2001*, S.O. 2001, Chap. 25 authorizes Council to pass by-laws for the establishment of a waste disposal system and prohibit the disposal of waste material in any defined area throughout the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Algonquin Highlands hereby enacts as follows:

1. That Section 3.1 “Bulk Garbage” be amended to read as follows:
“Bulk Garbage” means non-recyclable waste generated by a household or business, the quantity of which amounts to greater than 1 cubic yard.
2. That Section 3.1 be amended to include the following definition:
“Bulky Items” means large items of non-recyclable waste which do not fit into a regular household trash can. Bulky Items does not include appliances, furniture, box springs or mattresses, tires or construction demolition waste.
3. That Schedule “E” to By-law 2012-15 pertaining to the tipping fees for Bulky Items, Chippable Construction/Demolition Waste and Shingles Fees be amended as follows:

(1) Shingles \$40.00/cu. yard
(2) Construction/Demolition Waste – Chippable and Bulky Items \$40.00/cu. yard
4. That Schedule E to By-law 2012-15 pertaining to the disposal of Contaminated Soil be amended to read “Contaminated Soil – with Ministry of Environment approval”
5. That this by-law will come into force on February 1, 2013.

READ a First, Second and Third time and finally passed this 17th day of January, 2013.

Signed by: **Reeve Carol Moffatt**

Signed by: **Clerk Dawn Newhook**

Corporation of the Township of

Algonquin Highlands

By-Law 2018-27

BEING A BY-LAW TO AMEND BY-LAW 2015-17 BEING A BY-LAW TO REGULATE
AND PROVIDE FOR THE COLLECTION AND DISPOSAL OF WASTE AND
RECYCLABLE MATERIALS.

WHEREAS sections 11(1), 11(2)(7) and 11(3)(3) of the *Municipal Act, 2001*, S.O. 2001, Chap. 25 authorizes Council to pass by-laws for the establishment of a waste disposal system and prohibit the disposal of waste material in any defined area throughout the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Algonquin Highlands hereby enacts as follows:

1. That Schedule “D” to By-law 2015-17 pertaining to the landfill Hours of Operation be deleted and replaced with the following:

Schedule “D”

Township of Algonquin Highlands - HOURS OF OPERATION

LANDFILL SITES (SUMMER HOURS) – May 1 to October 15

	MAPLE LAKE	HAWK LAKE	PINE SPRINGS	DORSET	OXTONGUE LAKE
SUN	10 a.m. to 7 p.m.	10 a.m. to 7 p.m.	10 a.m. to 7 p.m.	10 a.m. to 7 p.m.	10 a.m. to 7 p.m.
MON	1 p.m. to 7 p.m.	8 a.m. to 1 p.m.	Closed (except holiday)	8 a.m. to 1 p.m.	8 a.m. to 1 p.m.
TUE	Closed	8 a.m. to 1 p.m.	Closed	1 p.m. to 7 p.m.	Closed
WED	8 a.m. to 1 p.m.	Closed	1 p.m. to 7 p.m.	Closed	1 p.m. to 7 p.m.
THU	Closed	1 p.m. to 7 p.m.	Closed	12 p.m. to 5 p.m.	Closed
FRI	1 p.m. to 7 p.m.	Closed	Closed	12 p.m. to 5 p.m.	8 a.m. to 1 p.m.
SAT	8 a.m. to 5 p.m.	8 a.m. to 5 p.m.	8 a.m. to 5 p.m.	8 a.m. to 5 p.m.	8 a.m. to 5 p.m.

HOLIDAY MONDAY HOURS: the same as Sunday.

LANDFILL SITES (WINTER HOURS) – October 16 to April 30

	MAPLE LAKE	HAWK LAKE	PINE SPRINGS	DORSET	OXTONGUE LAKE
SUN	10 a.m. to 3 p.m.	10 a.m. to 3 p.m.	10 a.m. to 3 p.m.	10 a.m. to 3 p.m.	10 a.m. to 3 p.m.
MON	10 a.m. to 2 p.m.	10 a.m. to 2 p.m.	Closed (except holiday)	10 a.m. to 2 p.m.	Closed (except holiday)
TUE	Closed	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.	Closed
WED	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.
THU	Closed	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.	Closed
FRI	10 a.m. to 2 p.m.	Closed	Closed	Closed	Closed
SAT	10 a.m. to 2 p.m.	10 a.m. to 2 p.m.	Closed	10 a.m. to 2 p.m.	Closed

HOLIDAY MONDAY HOURS: the same as Sunday.

Holiday Monday includes: Family Day, Victoria Day, Ontario Civic Holiday, Labour Day, Thanksgiving Day, and the following public holidays only if they fall on a Monday: New Years Day (January 1), Canada Day (July 1), Boxing Day (December 26). When Canada Day (July 1) falls on a Saturday or Sunday, the Monday following the Holiday (July 2 or 3) shall have Holiday Monday hours.

All sites are closed on Christmas Day.

Note: Easter Monday is **NOT** a public holiday. Regular Monday hours apply.

2. That By-law 2015-17 be repealed.

READ a First, Second and Third time and finally passed this 15th day of March, 2018.

Signed by: **Mayor Carol Moffatt**

Signed by: **Clerk Matt Gower**

Corporation of the Township of

Algonquin Highlands

By-Law 2020-55

BEING A BY-LAW TO AMEND BY-LAW 2012-15 BEING A BY-LAW TO REGULATE
AND PROVIDE FOR THE COLLECTION AND DISPOSAL OF WASTE AND
RECYCLABLE MATERIALS.

WHEREAS sections 11(1), 11(2)(7) and 11(3)(3) of the *Municipal Act, 2001*, S.O. 2001, Chap. 25 authorizes Council to pass by-laws for the establishment of a waste disposal system and prohibit the disposal of waste material in any defined area throughout the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Algonquin Highlands hereby enacts as follows:

1. That section 6.3 to By-law 2012-15 be amended to read as follows:

“The fees and charges imposed by this by-law can be paid by digital payment (debit, credit card), or on account, if a customer charge account has been authorized by the Township, pursuant to Schedule “I” attached hereto.
2. That By-law 2012-15 be amended by adding a new section 6.7 to read as follows:

“Where, or if, digital payment systems are not available, chargeable materials will only be accepted from patrons with a charge account in good standing.”

READ a First, Second and Third time and finally passed this 18th day of June 2020.

Signed by: **Mayor Carol Moffatt**

Signed by: **Clerk Dawn Newhook**